

REASONS WHY I MAY NOT BE PAID

- If you have a period of un-
authorised absence.
- If you have taken holidays
during term-time.



USEFUL WEBSITES

www.dfes.gov.uk/ema



www.connexions-durham.org

www.durham.gov.uk

TEESDALE SCHOOL SIXTH FORM CENTRE



**EDUCATION
MAINTENANCE
ALLOWANCE
(E.M.A.)
2006 / 2007**

*"This successful Sixth Form
serves the local community
well"*

Ofsted 2002

WHO IS ELIGIBLE?

You may be eligible for an E.M.A. if you fulfil the following criteria:-

- That you have left Year 11.
- That you were in Year 11 in a secondary school in May 2004, 2005 or 2006.
- That your parents / legal guardians taxable gross income is £30,000 a year or less.



If this is the case you could receive up to £30 per week depending on their level of income AND £200—£300 bonuses per year



- There is a three year eligibility period.
- The E.M.A. lasts a maximum six terms or nine terms if you are a special needs student.



Application Process



- Get an application pack from school in April/May **OR** request an application form from Connexions or online at www.ema.dfes.gov.uk.
- Complete the form, return it by post and you will be sent a contract with notification of your weekly entitlement.
- The contract you receive will need to be signed by your **Head of Sixth Form**.
- This will then be sent to the L.E.A. along with weekly attendance reports which, **if satisfactory**, will allow your payment to be paid into your bank/building society each Friday.
- We are told to advise you to apply as early as possible, even before deciding on a course.